


OFFICE OF THE SECRETARY – SANGGUNIANG PANLUNGSOD
EXCERPT FROM THE MINUTES OF THE 9TH REGULAR SESSION OF THE 8TH CITY
COUNCIL HELD ON SEPTEMBER 24, 2013 AT THE SESSION HALL

APPROVED UNDER SUSPENDED RULES

Sponsored by: Coun. Arlene Jane Alvarez-Reyes
Co-sponsored by: Coun. Celine Jeanne Abaya Siquian
Coun. Wolfrando R. Lugod
Coun. Christian Vincent Neville A. Aggabao
Coun. Aisen Faith S. Marrero
Coun. Nicasio B. Bautista III
Coun. Kathrina V. Sable
Coun. Hexilon G. Alvarez
Coun. Alester Alejandro G. Dirige
Coun. Brenda Ragsac-Luna
Coun. Maurice S. Navarro
Coun. Arrel Shayne D. Sagad

RESOLUTION NO. 8THCC-024

**REORGANIZING THE PERSONNEL SELECTION AND PROMOTION
BOARD (PSPB) IN THE CITY GOVERNMENT OF SANTIAGO**

 **WHEREAS**, Section 9 of Rule VI (Promotion) of the Omnibus Rules Implementing Book V of Executive Order No. 292 and other Pertinent Civil Service Laws mandates the creation of Selection/Promotion Board in every department or agency, including local government units, which shall, among others, be responsible for the adoption of a formal screening procedure and formulation of criteria for the evaluation of candidates for promotion;

WHEREAS, the Civil Service Commission (CSC) issued Memorandum Circular No. 3, Series of 2001, revising existing policies on merit selection and promotion, and Memorandum Circular No. 04, Series of 2005 dated January 21, 2005, embodying the Amendment to Policy No. 12 of CSC MC No. 3, S. 2001 and Clarification of the Functions and Responsibilities of the Personnel Selection Board;

WHEREAS, on 11 December 2001, the CSC Regional Office No. 2 approved the Merit Selection Plan of the City Government of Santiago;

WHEREAS, Section 80 of the Local Government Code provides that the personnel selection board shall be headed by the local chief executive and its members shall be determined by a resolution of the Sanggunian concerned;

NOW THEREFORE, on motion of Coun. Arlene Jane Alvarez-Reyes, duly seconded, be it -

RESOLVED, AS IT HEREBY RESOLVES, to reorganize the Personnel Selection and Promotion Board (PSPB, for brevity) in the City of Santiago, which shall perform the duties and functions as provided in the Merit Selection Plan of the City Government of Santiago, to be composed of the following:

Chairman : HON. JOSEPH SALVADOR TAN
City Mayor or his duly authorized representative

- or -

HON. MARCELINO C. CABUCANA JR.
City Vice-Mayor or his duly authorized representative
- if vacant position is in the Office of the City Vice Mayor or in the
Office of the Sangguniang Panlungsod

Members : HON. ARLENE JANE ALVAREZ-REYES
Representative, Majority Party

HON. NICASIO B. BAUTISTA III
Representative, Minority Party

HON. BRENDA RAGSAC-LUNA
Representative, Presiding Officer Pro-Tempore

MR. RAYMOND M. BAYAU
SACGEA President and Second Level Representative

MRS. ROSABELLA A. ASIROT
SACGEA B.O.D. and First Level Representative

MR. ANTONIO C. CARREON
Human Resource Management Officer


HEAD OF THE OFFICE WHERE THE VACANCY IS

RESOLVED FURTHER, that the Human Resource Management Office (HRMO) shall
seat as the Secretariat of the PSPB.


RESOLVED FINALLY, to furnish a copy of this resolution to all persons and offices
concerned for their information and guidance.

ADOPTED, September 24, 2013.


CERTIFIED TRUE AND CORRECT:


ORLANDO C. TUMANUT
(Administrative Officer II)
Acting Secretary to the Sanggunian

ATTESTED:


MARCELINO C. CABUCANA JR.
City Vice Mayor & Presiding Officer

APPROVED:


JOSEPH S. TAN
City Mayor